



Website: www.esquaredhomeschool.com Contact: ellen@squaredhomeschool.com

E² Educational Experiences Workshop and Camp Policies

1. Your instructor will communicate with you via email, so make sure you check your email regularly to find information about the workshop.
2. Safety procedures are to be strictly enforced. The equipment and supplies provided are to be used as instructed. Equipment is only to be handled with the permission and supervision of the instructor. Horseplay is strictly prohibited. Safety is paramount to successful completion of activities, therefore you are to report all accidents, spills, and breakage, no matter how minor, to the instructor immediately.
3. Tuition is due one week before the workshop. If there are any issues, please contact us with the email provided above. Full refunds will be awarded to students who have hardships.
4. Depending on the workshop students are required to dress appropriately.
5. Students are required to be on time for the workshop. Workshop day will be filled with activities from the beginning of the workshop until the very end. If the student is late, we will not wait, because of our many activities.
6. Arrive to the workshop ready to learn. Have all necessary supplies at hand, take your seat and be ready to begin. Students must have completed any assignments given before coming to class. Laboratory exercises are based on knowledge of the material assigned. Students who have not completed the assignments may not be allowed to perform certain activities.
7. Students are not to wander around the facility where the class is being conducted. Students found out of area may be released from the class. Refund policy will be null and void.
8. No food or drink can be consumed during laboratory time. OSHA policies prohibit food and drink in the working environment. Students are encouraged to eat or drink after class or during breaks.
9. Cell phones and other electronic devices are not to be used during class time without the teacher's permission. Beauty aids, such as cosmetics and brushes are not to be used in class.
10. We reserve the right to dismiss any student from our class without refund if a child's presence is considered harmful to other students, the teacher, or the environment in general.
11. We reserve the right to use photographs, sound and/or video recordings of students on the website or other situations which allow us to promote E² Educational Experiences. Student's names and information will not be used unless special written permission is granted.
12. Students will not be allowed to come to class ill. Illness includes, but is not limited to, fever, chills, nausea, vomiting, headache, colds, or excessive sweating. I

13. Demonstrate academic honesty and personal integrity. Be responsible for all equipment used in class, including replacement cost of damaged equipment.

Bring one copy of this form to your first class to be signed, copied, and returned.

Please sign below indicating you have read the policies above and agree, understand, and accept the policies.

Student's signature _____

Parent's signature _____

Date _____

Concern(s):